

AGENT CHECKLIST FOR BUYING PACKET

Agent: _____

Expected Close Date: _____

- Transaction Statement
- Purchase Contract
- Agency Disclosure
- Addendums (as needed)
- Property Disclosure (if applicable)
- Consumer Agency
- Lead Disclosure (if applicable, available online)
- Earnest Money \$\$\$\$

YES / NO Does this property require Property Disclosure?

YES / NO Does property require Lead Disclosure?

YES / NO Is this property a foreclosure or short sale?

All forms need to be signed, initialed, and dated by both
BUYER and SELLER